



Grading Permit Application

Campbell County and Municipal Planning & Zoning Commission

1010 Monmouth Street
Newport, Kentucky 41071
Phone: (859) 292-3880
Fax: (859) 547-1868
www.campbellcountyky.org

****ALL BLANKS MUST BE COMPLETELY FILLED OR THE
APPLICATION WILL NOT BE ACCEPTED****

Section A (To be completed by applicant)

1. Jurisdiction/Location: ☐ Unincorporated Campbell County ☐ City of Melbourne ☐ City of Woodlawn
☐ City of Crestview ☐ Other: _____
2. Name of Project/Subdivision _____
3. Location of Project/Subdivision _____
4. Date of Preliminary Plat Approval _____
5. Current Zoning Designation of Property _____
6. Deed Book _____ Page _____ Group Number _____
7. Area (in acres) _____ (or) number of lots _____
8. Owner of Property _____
Address: _____

City State Zip
Phone Number _____ Fax Number _____
9. Name of Applicant _____
Address: _____

City State Zip
Phone Number _____ Fax Number _____

Part B (SUBMISSION REQUIREMENTS)

1. One (1) copy of this application.
2. Three (3) sets of the grading plan, **stamped and signed by a Kentucky Licensed Professional Engineer**, meeting all the requirements of Article III, Sections 3.1.D and 3.4 of the current Campbell County Subdivision Regulations.
3. One (1) set of stormwater calculations, **stamped and signed by a Kentucky Licensed Professional Engineer**, meeting all the requirements of Article III, Section 7.0 of the current Campbell County Subdivision Regulations.
4. Three (3) sets of the erosion control plan, **stamped and signed by a Kentucky Licensed Professional Engineer**, meeting all the requirements of Article VII, Section 7.12 of the current Campbell County Subdivision Regulations
5. Fee(s) as per current Campbell County Zoning Fee Schedule. NOTE: Fees are NON-REFUNDABLE.

Section C (to be completed by the Campbell County Zoning Staff)

1. Date Received _____ Fee Received _____
2. Is this application complete ☐ Yes ☐ No
3. Staff Reviewer _____
4. Staff Recommendations:
☐ Approved
☐ Approved with conditions (see #6)
☐ Denial (see #7)
5. Staff Reviewer Signature _____
6. Conditions of approval: _____

7. Reasons for Denial: _____

